



Application for Employment

As an equal opportunity employer, Knit-Rite, Inc. does not discriminate in hiring or terms of employment because of an individual's race, creed, color, sex, age, marital status, religion, disability, sexual orientation, national origin or citizenship.

Date of Application _____/_____/_____

PERSONAL INFORMATION

Last Name					First Name					Middle Name														
Present Address										City					State					Zip				
Phone Number:					Social Security Number					Are you eligible to work in the United States?														
															Yes					No				

EMPLOYMENT INFORMATION

Position Desired: _____															Salary Expected: \$ _____ per _____																																		
Schedule Desired:					Full Time					Part Time					Date Available to Start work: _____/_____/_____																																		
Days Available to work:															Mon					Tues					Wed					Thurs					Fri					Sat					Sun				

EDUCATION

Type of School	Name and Location of School		Degree/Area of Study	Graduated? Yes or No	Number of Years Attended
High School	Name				
	City	State			
College	Name				
	City	State			
Other	Name				
	City	State			

EMPLOYMENT HISTORY

List employment starting with your most recent position. Account for any time during this period that you were unemployed by stating the nature of your activities. If you have less than three places of employment, include personal references to be contacted.

Dates Employed	Company Name & Address	Positions Held and Job Responsibilities	Salary	Reason for Leaving
From ____/____/____	Name _____ Address _____		Initial \$	
To ____/____/____			Final \$	
	Supervisor's Name: _____ Phone Number: _____			
From ____/____/____	Name _____ Address _____		Initial \$	
To ____/____/____			Final \$	
	Supervisor's Name: _____ Phone Number: _____			
From ____/____/____	Name _____ Address _____		Initial \$	
To ____/____/____			Final \$	
	Supervisor's Name: _____ Phone Number: _____			

SPECIAL SKILLS

Typing Speed 10 Key ____ wpm ____ keystrokes PC Skills: _____	Other Job Specific Applicable Skills or Equipment Operated:
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REFERENCES

Name	Address	Phone Number	Years Known/Relationship

MISCELLANEOUS

<p>Is there any additional information involving a change of your name or assumed name that will permit us to check your work records? If yes, please give name and explain:</p>	<p>We may contact the employers listed above unless you indicate those you do not want us to contact:</p> <p>Do not contact: : _____</p> <p>Reason: _____</p>
<p>List names of friends or relatives now employed at Knit-Rite, Inc. and their relationship to you:</p> <p>Names: _____ Relationship: _____</p>	
<p>How were you referred to Knit-Rite, Inc.?</p>	

PLEASE READ THIS STATEMENT AND RELEASE CAREFULLY

I hereby affirm that the information given on this application for employment is complete and accurate. I understand that any falsification will be immediate grounds for dismissal, even if not discovered until after my termination of employment. I authorize a thorough investigation to be made in connection with this application concerning my character, general reputation, and background, criminal record, personal characteristics and mode of living, whoever may be applicable. I understand that this investigation may include personal interviews with third parties, such as family members, employers, business associates, financial sources, friends, neighbors or others with whom I am acquainted. With respect to information given by the above-mentioned third parties, I agree to waive all claims and causes of action with arise out of this investigation. I further understand that I have the right to make a request within a reasonable period of time for a complete and accurate disclosure of the nature of this investigation. I understand that, if hired I will be required to furnish proof of identity and right to work in the U.S. within three days of hire date.

While I am employed by Knit-Rite, Inc., I understand and agree that my employment and compensation can be terminated with or without cause notice, at any time at the option of either Knit-Rite or myself. I agree that all of my telephone communication regarding business can be monitored at any time. I understand that my withdrawal of consent to all forms of telephone communications monitoring can result in my termination. No employee of Knit-Rite is authorized to change this agreement, and this agreement cannot be modified or affected by changes in rates of pay, position, or conditions of employment.

I understand that neither Knit-Rite procedures, policies nor manuals, etc. alter this employment agreement. I understand this agreement and have read it carefully before signing.

Signature

Date